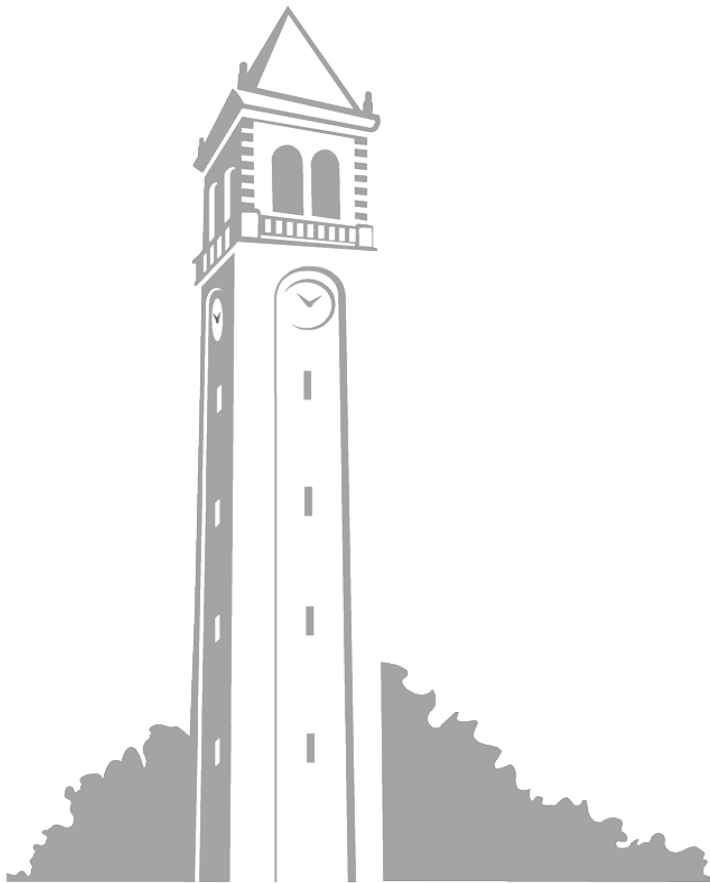
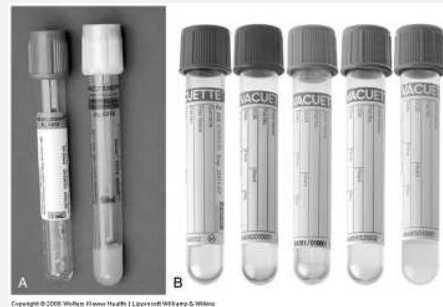


BOSTON REED COLLEGE
PHLEBOTOMY TECHNICIAN
TRAINING PROGRAM

STUDENT
HANDBOOK



BOSTON REED COLLEGE



Dear Phlebotomy Technician Student:

Welcome to the Boston Reed Phlebotomy Technician Training Program! This course includes classroom lecture, classroom skills practice and on the job externship. To ensure your success in this program, please read the following carefully and retain for your records. Here are some important reminders:

- **Boston Reed Toll Free Student Line – 800-201-1141, Option 3:** Use this number to report absences from externship (no absences from class time are allowed for Phlebotomy students) it is mandated that phlebotomy students are in class for the entire time of training and for the externship hours. If you do miss class for any reason you must call your Class Manager. Call Boston Reed College and ask to be transferred to the manager to schedule make up time in another course running simultaneously or join the next class to make up the hours missed. No Certificate of Completion will be given without proof of all hours. No late entry or early exit is allowed during the program. If you miss an Externship day you must notify your Externship Coordinator or the Class Manager immediately. You must also contact your preceptor at the site you are doing the externship and reschedule with the site preceptor to make up the hours. (Please be aware that there may be other students waiting to complete their externship at the site you are attending and they may be scheduled to start at the end of your rotation. Please do all you can to not miss class or your externship.) When leaving a message, be sure to spell your first and last name, leave a telephone number including area code where you can be reached during business hours, and your class location. Please be sure to notify Boston Reed of any changes in your name, address or telephone number.
- **Assumption of Risk:** Read and sign this form and return it to your instructor during the first class session. This is required to complete the classroom skills practice portion of the course.
- **Externship (Phlebotomy Certification):** Boston Reed or your local school arranges for your externship. The following prerequisites are mandatory for you to become eligible for your externship and must be submitted to Boston Reed by Monday following the end of the classroom portion. **Please submit all of your paperwork at the same time.**
 - ✓ Completed Physical Exam form.
 - ✓ TB test results, or if positive TB test in the past, submit a chest x-ray report. Chest x-ray must be within the last two years.
 - ✓ Copy of your CPR card for “Healthcare Provider” covering adult, child, infant, two-person CPR and choking.
 - ✓ Original copy of your resume. Because we fax your resume to the clinical site, your resume should be a clear original that is mailed to us and not faxed or photocopied.
 - ✓ Proof of Basic Computer Literacy- must be a transcript or on letter head from an employer who has observed your skills.
 - ✓ Final tuition payment (if not paid in full).
- **Uniform (Phlebotomy Certification):** Please read the dress code policy in your Externship Resource Booklet. You will need a uniform to begin your externship. Instructors may want students to wear scrubs in class as you will be working with body fluids.

- **Student Reference Page:** Please use our online reference page for Boston Reed students. Go to www.bostonreed.com/students for useful course information. Boston Reed also has a Marketplace on our website where you can purchase necessary course products.
- **Contact Boston Reed:** Our physical address is 2799 Napa Valley Corporate Drive, Napa, CA 94558. Fax is 707-307-5017 and General Number is 707-307-5000 or 800-201-1141.

Enjoy the program!

Sincerely

Boston Reed College

Student Guidelines

It is the responsibility of each student to read and abide by these guidelines. These guidelines apply to both the classroom and the externship.

Program Completion Requirements: To obtain a certificate, students must pass both the classroom and the externship portions of the Phlebotomy Certification Program.

Grading Policy: Students' class grades for AHTP courses will be based on homework assignments, quizzes, midterm exams and the final exam. Students must achieve a minimum of 80 percent average on quizzes and a minimum of 80 percent on each of the midterm and final exams to pass the course. Homework assignments will account for 10 percent of the overall grade. Quizzes will account for 30 percent of the overall class grade. Midterm(s) and/or final exams will account for 60 percent of the overall class grade.

Quizzes shall be administered for each module. Quizzes will not be made-up; however, any student who misses a quiz due to an absence will be given a copy of the quiz for studying purposes upon his/her return. Students are encouraged to meet the required guidelines for absences in order to maintain a passing average quiz score of 80 percent.

Externship: Phlebotomy Certification must also successfully complete a 40-hour externship in addition to their 48-hour classroom work. The externship is graded on a pass/fail basis and is based on the evaluation given by your externship preceptor. Please read the "All About Externships" information in Externship Resource Booklet on line. All externships will be arranged or approved by Boston Reed and must be completed within 6 months of the start date of the program. An eligible student is one who has turned in a completed a resume, and proof of CPR for healthcare providers training, a completed physical exam form and screening for tuberculosis, and proof of basic computer literacy (may be obtained by previous transcripts or a letter on letter head from a previous employer or instructor). Students are responsible for obtaining CPR training, resume, physical, and proof of basic computer competency, and screening for tuberculosis on their own. These copies are due in the Boston Reed office following the end of the classroom portion of the program. The above items and your final tuition payment are required *prior* to the start of the externship.

Date of externship placement is based on the needs and availability of the externship host sites. Students with off-hours externship requests or those who have not turned in the required documentation in a timely fashion may be delayed in externship placement. We do not guarantee placement for students who are not available at least two business days (7:00am-3:30pm, Monday-Friday) a week.

When you are placed in a site, the externship coordinator will call you to schedule your externship. Some sites may require you to pay for your own background check, which runs approximately \$75.00. The background check is for criminal convictions and is required at most sites. Sites may also require a drug screening at the expense of the student. Some sites may also require more in depth vaccination and the student is responsible for the cost of the vaccinations. When going to your externship you should be in uniform (see the dress code in the Externship Resource Booklet) and take with you the externship resource booklet to log hours and have skills

signed off. If you are assigned an externship and you do not follow through with the arrangements, you will be responsible for locating your next externship. If you are asked to discontinue your externship and are deemed eligible to continue, you will be responsible for locating your own next externship. You should treat your externship like a job, be dependable and punctual, respectful and helpful, remembering that we are guests in the medical facility. If you experience any difficulty at your externship, you must contact the externship coordinator immediately.

Dress code: Students must wear the uniform designated by Boston Reed at the externship, which is consistent with the type of apparel that would be required in the field. Students also are expected to dress in a neat, clean and professional manner in the classroom. Violation of the dress code may result in a grade reduction, probations or dismissal from school. See Externship Resource Booklet for guidelines.

Rules of Student Conduct: Be courteous and respectful to all persons at all times, including but not limited to fellow students, classroom and externship instructors, patients and Boston Reed personnel; be on time for all classroom and externship assignments; give advance notice to Boston Reed and your externship department manager of any absence or late arrival; be conscientious and diligent in the performance of all classroom and externship assignments and conduct yourself as a professional at all times regardless of the circumstances. Students are expected to avoid behaviors that could be perceived as sexual harassment including but not limited to unwelcome touching, language or pictures of a sexual nature.

Policy on Dishonesty: Dishonesty includes but is not limited to cheating, plagiarism, knowingly assisting another student in cheating or plagiarism, or knowingly furnishing false information to instructors, externship site staff or Boston Reed personnel. When a student is charged with plagiarism or cheating related to a class and the instructor has reasonable proof or documentation or the student admits the violation, the instructor may select one or more of the following options:

Issue an oral or written notification and warn the student that further acts of this sort will result in additional disciplinary action.

1. Issue a failing grade of a "0" for the assignment in question.
2. Issue a failing grade for the course.
3. Refer the student to the Phlebotomy Program Director for disciplinary action, which may include dismissal from the program.

Attendance: Students must attend all classroom sessions to pass the course. All externship time missed will be made up with assignment of additional hours. To report an absence from your externship, see your externship resource booklet.

Change of Address: The student is responsible for making Boston Reed aware of all changes of address, phone numbers and contact information.

Grounds for Dismissal: Boston Reed and/or any instructor may permanently dismiss any student who:

1. Exhibits disruptive behavior and/or a lack of a common courtesy and respect for the instructor and/or fellow students. Disruptive behavior is any behavior that negatively impacts the instructor's ability to teach and/or the student's ability to learn. This applies in both classroom and during clinical externships and includes intoxication with alcohol or drugs.
2. Exhibits behaviors that could be interpreted as sexual harassment, including but not limited to unwelcome touching, language or pictures.
3. Uses profanity with an instructor, fellow student, externship site employee or any Boston Reed employee.
4. Fails to meet financial obligations. There is a \$20.00 service charge for all returned checks.
5. Fails to abide by any or all of the terms of the registration agreement.
6. Externship host sites have the right to dismiss students for any reason without recourse. Boston Reed will request an evaluation from the host site and determine if the student is eligible to continue in the program.
7. A positive drug test may result in dismissal from the program.

Procedure for Dismissal:

The Program Instructor will notify the Phlebotomy Program Director if a student is not meeting the requirements of the Student Guidelines. The Phlebotomy Program Director may contact the student by telephone or in writing to obtain further information. The Phlebotomy Program Director will then present information to the Boston Reed School Board, who will render a decision. The student will be notified of the decision in writing.

Student Grievance Procedure:

1. *The student is advised to attempt **first** to resolve the issue with the instructor or preceptor*
2. If that is unsuccessful, the student should put the grievance in writing and submit it by mail or facsimile, to the Phlebotomy Program Director:
Boston Reed College
2799 Napa Valley Corporate Drive
Napa, CA 94558
Phone: 707-307-5000
Fax: 707-307-5017
3. The Phlebotomy Program Director will convene the "School Board" consisting of:
 - a. Phlebotomy Program Director
 - b. General Manager
 - c. Externship Coordinator (as appropriate)

The "School Board" will take the matter under consideration and notify the student of the result within five business days.

4. Any problem at the externship site should be reported to the externship coordinator immediately.

Graduation: You must return the completed Externship Resource Booklet to Boston Reed to receive your certificate of completion. See inside cover of the Externship Resource Booklet for instructions.

Important Information About Externship!

Dress Code: Read and follow the dress code found on pages 4 and 5.

Sign-in Log: See page 10. Each day of the externship should be documented and signed for a total of 40 hours.

Student Evaluation Form: Pages 8-9 are to be completed by your preceptor at the end of the externship.

Attendance: If you are unable to attend your externship due to illness or emergency, please notify your preceptor AND contact the Boston Reed Student line at (800) 201-1141, Option 3, to notify us. Any changes to your schedule must be approved by the externship site and Boston Reed in advance. All hours must be made up.

Confidentiality: You are required to maintain confidentiality of patient information in accordance with state and federal law. No student will have access to or have the right to review any medical record, except where necessary in the regular course of the clinical program. The discussion, transmission or narration in any form by students of any patient information obtained in the regular course of the program is forbidden except as permitted by law. See HIPAA information within course material.

In order to graduate from this program and receive your certificate of completion, you must return this Resource Booklet to Boston Reed College with:

- ✓ 50 venipuncture and 10 skin punctures noted and signed (pages 6-7).
- ✓ Sign-in log completed for a total of 40 externship hours (page 10).
- ✓ At least one Student Evaluation Form completed and signed by your preceptor (pages 8-9).

Once the booklet is received, Boston Reed will mail the certificate of completion directly to your home. Please allow for processing and mailing time. ^t.

NOTE: Please make copies of all documents before mailing. You should keep the originals. Send documents to Attention: Student Records.

Dress Code (applies to classroom and externship)

Appropriate dress standards have been established in order to present and maintain, at all times, a professional appearance to patients, employees and visitors. The standards allow for comfortable performance of duties, promotion of safety and prevention of the spread of infectious organisms. All students are expected to keep themselves neat, clean and well groomed at all times. The appearance of a Boston Reed student is an important part of public relations.

Anyone not conforming to this policy will be appropriately counseled and may face disciplinary action.

ID Badge:	Identification badge is to be worn at all times above the waist, with name visible.
Hair:	Should have a clean and neat appearance; hair that is shoulder length or longer will be pulled back. Facial hair must be clean, neat and well groomed.
Tattoos	Must be covered
Headwear:	Religious head covers may be worn; baseball-type caps are inappropriate.
Jewelry:	Should be appropriate to professional wear and not present a safety hazard when working with patients or equipment.
Tops/Blouses/Shirts:	White, solid-colored or print tops with sleeves. Colors must be non-fluorescent. Pullover blouses and collared polo style shirts, or scrub tops may be worn. NO turtle necks, denim attire, tank tops, halter tops, sweatshirts, low cut necklines, transparent garments, tops exposing bare midriff, back or chest. Absolutely NO sweatshirts or T-shirts with cartoons, graffiti, advertising or offensive pictures.
Skirts/Dresses:	White uniform skirts, dresses or jumpers worn are to be clean, neat and allow for the performance of the job without restrictions. Mini dresses/skirts or long skirts that might interfere with safety are not acceptable.
Slacks/Pants:	Any color of scrub pants or tops can be worn. NO sweat pants, jogging pants, overalls, torn or patched pants, tight clothing (bike shorts, leotards, shorts or leggings).
Hose:	White or neutral shades must be worn.
Footwear:	Clean, white, closed-toed shoes will be worn. Clean, neat, athletic shoes are acceptable.
Grooming:	Fragrances: Do not wear any perfume or cologne it may cause allergic reactions for some.
Fingernails:	Nails must be clean and trimmed not to extend beyond the tips of the fingers. No artificial fingernails are allowed.

Life Uniforms has partnered with Boston Reed College to provide students and faculty with a 10% discount on all regularly priced merchandise including uniforms, scrubs, shoes and other accessories. Present your name tag and student code (2771) when you shop at a retail location. Present code (2771) when you order on line lifeuniforms.com or over the phone 1-888-238-8104.

All About Externships

What is an externship?

An externship is an important step towards becoming a Phlebotomy Technician. It will allow you to put into practice all that you have learned in the classroom. You will be working under the guidance of a preceptor to gain actual hands-on experience. Your preceptor will provide you with an orientation to the policies and workflow of their facility. This is your chance to move from the role of a student into the role of a professional.

Prerequisites

Step One: By week two, make arrangements to take a CPR class, have a physical exam and a TB test. Complete your resume. Turn in transcripts or a letter on letter head from someone who has observed your skills in basic computer competency.

Step Two: Submit externship checklist and prerequisites by the end of the classroom portion of your program. Attach to the following to the completed externship checklist:

- ✓ Completed physical exam form.
- ✓ TB test results, or if positive TB test in the past, submit a chest x-ray report (chest x-ray must be within the last two years).
- ✓ Copy of your CPR card for Healthcare Provider.
- ✓ Original copy of your resume
- ✓ Proof of basic computer literacy

Step Four: Make your final tuition payment.

Please submit all paperwork at the same time—your cooperation is appreciated!

Physical with Tuberculosis (TB) Screening

Use your existing medical coverage to obtain this. Take the form provided online in this Student Handbook. to your physician or community clinic. Return completed form to Boston Reed via mail or fax (a physical and/or TB screening completed in the last year will qualify).

Resume

Your resume will be used to fax to sites interested in hosting you for your externship. A suggested format is listed below. Also, samples are attached for your review.

- Keep it to **one page**. *Potential externship hosts or employers will not read more than the first page of your resume.*
- Use large print for your name, address and telephone number.
- Include sections for education, work experience, special skills.
- Send us an original copy. Because we fax your resume to the externship site, your resume should be a clear original and not faxed or photocopied.

Some sources for help:

- Take the resume course at www.coursesonline.com.
- Check your computer word processing program for a resume template.
- If you don't have a computer, try your local library or copy shop.
- Check the yellow pages or want ads for resume services.
- Check with your local Employment Development Department.
- Consult your local library.
- Ask a friend or family member for help.

CPR for Healthcare Provider Card

You need CPR for the health care professional (Community CPR is not enough). This includes: one and two-person adult, child and infant CPR and choking. Please see the attached CPR Information Sheet. When arranging for a class, find out how and when you will receive your card. In some cases there may be a delay and this can hold up your externship. We recommend that you request a receipt when you attend the class. Here are some places to look for a class:

Your local adult school or community college
The American Red Cross
The American Heart Association (local chapter)
Your local fire department, hospitals and nursing homes

Proof of Basic Computer Literacy

Send transcripts from a high school, adult school, or college. Obtain a letter on letter head from an employer who observed your skills.

Externship Placement

Externships are held at a variety of laboratory settings such as hospitals and free standing laboratories. If you are not available during regular business hours, it may take longer to find a placement for you and you may be required to travel up to 60 miles outside your area. We do not guarantee placement for students who are not available at least two business days a week. Many of our host sites prefer students to be available full-time. Others allow short hours but prefer you be there at least three days a week. It is a good idea to start planning now for how you will fit your externship into your schedule. It can help to save up some vacation time, arrange for childcare, and secure transportation ahead of time.

EXTERNSHIP PLACEMENT TIME LINE

All eligible students available full time for an externship will be placed within 90 days from the end date of the classroom portion. All eligible students who are available part time (2-4 business days per week) will be placed within 180 days of the end date of the classroom portion of the program. All externships must be completed within 12 months from the start date of the program.

We cannot guarantee that you will be placed at a particular site and you may be required to travel up to 60 miles outside your area. **We match the needs of the externship site with each student's availability, grades, attendance records and location.** Once we have made arrangements for your externship you are expected to complete the hours at the assigned site without schedule changes.

If you have a request for a particular site or if you plan to do your externship with your employer, you must gain prior-approval from Boston Reed. To gain approval call or fax Boston Reed with the name of the facility, the address, the full name of your preceptor, the telephone number, the fax number, your projected start date and your schedule. Any hours you complete

prior to obtaining approval from Boston Reed, will not be covered under our liability or malpractice insurance and will not count towards the 40 required hours.

Please do not contact Kaiser facilities directly. All Kaiser placements must go directly through Boston Reed.

The Interview

Some of the externship sites prefer to interview students prior to the externship. This gives them a chance to see if you will be a good fit for their particular facility. We recommend that you go to the interview in your uniform following the Boston Reed dress code, and wear your Boston Reed nametag. Hair should be tied back. Take your externship booklet and a small note pad with a pen. This shows them that you are serious about learning the role of the phlebotomy technician. During the interview confirm your start date, work hours and the name of your preceptor. Be prepared to ask a few questions about the type of practice they have and what their expectations are. Show enthusiasm for learning. Be prepared to be asked questions about skills such as phlebotomy procedure. After your interview, call Boston Reed to confirm your start date and schedule.

Successful Externing

Treat the externship like a job. Show up on time and in uniform. Review the dress code. You will also need a stethoscope and a watch with a second hand. Take your clinical resource booklet with you as well as a pen and small pad of paper. Anytime you either observe or perform a skill, have that skill signed off on the skills checklist in your booklet. Have your hours signed off regularly. When you are nearing completion of the required 40 hours, ask your preceptor to fill out the evaluation form in the back of your booklet. Remember that students are often judged more strictly than employees. Even if you see employees wasting time or dressed casually, do not follow their lead. Instead, ask if there is anything you can do to help. It is OK to help with cleaning or filing if the laboratory area is slow.

Many of our students are hired either by their externship site or by word of mouth from a preceptor who felt the student did an exceptional job. This is your chance to make a good impression on your fellow medical professionals. Ask for a letter of recommendation upon completion.

If you are going to be absent from your externship for any reason, you must call the site and the Boston Reed student line prior to the scheduled day. Work missed due to absences must be made up.

Sometimes students are asked to discontinue an externship. The most common reasons are not being on time, not showing up on scheduled days, lack of initiative, or failure to follow procedures after repeated instructions. Students are also dismissed for poor attitude or for developing inappropriate relations with coworkers or supervisors. *Remember you are a professional—your behavior should reflect this!* If a site manager calls us about a student, we often ask the student to leave the site immediately. If you are having a problem at your externship site, you must notify Boston Reed immediately.

If you are assigned to an externship, and do not follow through with the arrangements, or if you are asked to discontinue an externship and are deemed eligible to continue, you will be responsible for locating your own externship. Boston Reed must also approve this externship.

Please remember that we are guests in the facility. Make a good impression so that they will be happy to take Boston Reed students in the future. Just think, one day soon, perhaps you will be working in a laboratory and arranging for a Boston Reed student to do an externship with you!

Special Considerations

Remember that patient files are confidential. Do not open or read a file you are not directly responsible for. Do not discuss patients with anyone but the appropriate clinic staff. Remember your HIPAA rules.

Physical Examination Form

Student Name: _____ Sex: M F Birth date: _____

Program Location: _____ Weekday Saturday

Have you had a serious illness, injury or surgery? Yes No If yes, please describe:

TO BE COMPLETED BY PHYSICIAN OR NURSE PRACTITIONER

1. Current complaints/disabilities pertinent to the student's participation in training program.

2. Medications used: Prescription and over-the-counter (use back if necessary)

Name

Indication

Frequency

3. Significant medical history, accidents, deformities, surgeries, back problems, communicable diseases:

4. Examination Comments and findings:

The above named has neither communicable nor disabling disease nor health condition that would create a hazard to himself, visitors, classmates or patients at this time. He/she is able to perform the physical activities required for the training.

Examiner Name (please print): _____ **Phone:** _____

Examiner Signature: _____ **Date:** _____

I give permission to release a copy of this form to affiliating clinical facility.

Student Signature: _____ Date: _____

Physical Examination Form

**Required Tuberculosis Screening (PPD)
To Be Completed by Physician or Nurse Practitioner**

	Date Administered	Initials	Date and Result in Millimeters
Test One			
Chest x-ray (if positive PPD, otherwise, NA)	Please attach results		

**Immunization History
To Be Completed by Physician or Nurse Practitioner
Recommended but not required. Please attach lab results.**

Immunization	Date Completed	Initials	Other
MMR			
Hepatitis B (3-part series)			
Varicella			History: <input type="checkbox"/> Yes <input type="checkbox"/> No
Hepatitis C Titer			Result:



CPR Information Sheet

Some clinical externship sites require American Heart Association (AHA) approved CPR programs. The AHA course, ***CPR for the Health Care Provider***, offers all the training necessary to be prepared in the field.

The American Red Cross and other private CPR programs also offer courses that will meet the same standards. Please be sure to ask specifically if the class offers the following components:

- 1 man CPR and 2 man CPR for Adults, Children and Infants using Mouth to Mouth, Mouth to Mask and Bag Valve Mask techniques.
- Training for Automated External Defibrillator (AED)
- Obstructed Airway Training for Adults, Children and Infants.
- Chain of Survival

Boston Reed will accept any program or combination of programs that cover this basic core curriculum. We must have a copy of your card as proof of completion to be eligible for externship.

Boston Reed

Medical Training Programs

Assumption of Risk for Invasive Procedures

Students of Boston Reed Medical Training Programs are required to learn and practice skills and procedures prior to performing them on patients in the clinical setting. The undersigned agrees that he/she understands that students practice these skills on each other and this activity may be accompanied by potential dangers as identified below:

- I understand and acknowledge that as a part of the training program, I will be required to learn skills necessary for practice in the clinical setting.
- I understand that these skills may include fingersticks and injections for Clinical Medical Assistant and Vocational Nurse Training and fingersticks and venipuncture for Phlebotomy Training.
- I understand that students will practice these invasive procedures on each other.
- I understand that, prior to the skill practice, students will receive instruction from the Boston Reed instructors regarding the skills to be practiced including information on safety and the potential dangers inherent in such procedures.
- I understand and acknowledge that such activities by their very nature can be very dangerous and involve the risk of serious injury/illness and/or death.
- I understand that the risk of injury/illness may include, but is not limited to blood-borne pathogen infections, phlebitis, thrombophlebitis, septicemia, hemorrhage, tissue sloughing, nerve damage and loss of limb.
- I understand that I may be subject to drug screening during the course.

I agree to assume liability and responsibility for any and all potential risks, which may be associated with participation in such educational activities. Moreover, I understand and agree that I will indemnify and hold harmless Boston Reed, its Board of Directors, Instructors, Employees, the _____ Adult School and that other students shall not be held liable for injury or illness which is incidental to or associated with the preparation for and the participation in these learning activities and which may be sustained by me.

Date: _____ Class Location: _____

Student's Printed Name: _____

Student's Signature: _____

BOSTON REED COLLEGE

\$25 Gift Card

Referral Rewards Program

Win a gift card for \$1000!

How It Works

Your Student ID number is the key.

1. When you enroll in a class you are issued a Boston Reed Student ID number. You will find it in your confirmation letter or you can call us to get your number. This is the number you will use to keep track of your referrals and when you can redeem your reward.
2. When you tell your friend about Boston Reed, give the friend your Student ID number. Your friend will put this number on the course application form.
3. When you and friend are both 60% through the classroom portion of the course and have both paid fees in full, you have earned your \$25.00 gift card and your entry into our annual drawing!

The more referrals you make the more entries and rewards you receive.

•The drawing for the \$1000 gift card will be held on August 1, 2009

**YOU could
be the next
big winner!!**

If Boston Reed College has helped you get your career in gear, tell a friend!

While helping a friend to gain a valuable education you can earn a \$25.00 Gift Card for yourself as well as a chance to win a Gift Card for \$1000!!



Boston Reed College

2799 Napa Valley
Corporate Drive
Napa, CA 94558

Phone: 800.201.1141
Fax: 707.307.5017

E-mail: contact@bostonreed.com



**School
Supplies!**

The Marketplace is open!

One-stop shopping for all your back to school needs.

www.BostonReedCollege.com

Visit us on-line and choose from a wide variety
of selected items to suit all of your back to school needs!

Phlebotomy Technician

Order of Draw Bracelet, a great learning tool created by a Boston Reed Phlebotomy
Technician graduate, go to www.orderofdraw.com

Medical Assistant Deluxe Set

Deluxe Set includes Littman Lightweight stethoscope, Pocket Pal, Nurses Watch, as
well as the Pocket Guide to Medical Assisting, 2005 PDR Nursing Drug Handbook and
Rescue Breather.

AND

Rolling Backpacks to carry those heavy text books...and much much more!!