

Boston Reed Professional Development Mini-Grant Program Application 2007-08

Due Date: September 14, 2007

Identifying Information

1. District Name: Soledad Unified School District
2. School Name: Soledad Adult School
3. Adult ADA Cap, 2006-2007: 100
4. Contact Person Name: Linda Coyne
5. Email: lcoyne@monterey.k12.ca.us
6. Phone: 831 678-6300
7. Name of Principal/Director: Linda Coyne

Signature _____ Date _____

8. Amount Requested: \$1,500 (Same as Item 15 below.)
9. Region (check one only):

- | | | |
|--|--|---|
| <input type="checkbox"/> Northern California | <input type="checkbox"/> Central Valley | <input type="checkbox"/> Orange County |
| <input type="checkbox"/> Sacramento | <input type="checkbox"/> South Coast | <input type="checkbox"/> San Diego/Imperial |
| <input type="checkbox"/> Delta-Sierra | <input type="checkbox"/> LAUSD | |
| <input checked="" type="checkbox"/> Bay Area | <input type="checkbox"/> Inland Counties | |

Professional Development Mini-Grant Plan

10. What professional development issue are you interested in addressing with additional teacher release time? How did you prioritize this issue?

In November, 2006, we opened our first Vocational Nursing class in our agency. We currently have four nursing educators teaching in our program for the first time. We have a group of students who will not complete the program for another 1.5 years, and we want to ensure that our teaching practices are optimal. Dependent upon our program outcomes at the end of the program, we may or may not be certified by the State Board of Nursing to continue our program. We want to provide high quality and ongoing teacher training to ensure certification by the State Board of Nursing. We propose requiring attendance of our nursing educators at various professional practice meetings, including, but not limited to, vocational nursing board and vocational nursing educators workshops and/or conferences.

Also, every time we hire another nurse educator, that employee must be inserviced at the hospital where clinical training is held. Currently, we are paying for those costs through our general Adult Education budget (ADA funds). So, costs for us are double as the nurse must be trained while another nurse works with the students.

11. Besides this professional development mini-grant program, what professional development resources do you intend to access in school year 2007-2008? (For example, what kinds of workshops from CALPRO, CCAE or other sources do you expect teachers to participate in? What in-house professional development activities do you plan?)

We offer our nursing educators the opportunity to attend professional development activities offered by CalPro, CCAE, the California Board of Nursing and other affiliated agencies. We currently use ADA funds to provide staff development to our nursing educators.

12. Describe how Mini-Grant resources would supplement your overall professional development plan. Specifically, detail how many teachers would gain how much release time for what kinds of activities how frequently.

We would like to offer professional development to four nursing educators in teaching activities related to professional practice as it relates to nursing education, characteristics of adult learners and research-based instructional delivery strategies. We anticipate providing four nursing educators with the opportunity to attend two seminars/conferences per year dependent on the educator's individual need for professional growth and needs identified by the program administrator and students.

We are also proposing to provide paid release time for nursing educators to observe each other for at least one 7-hour day, two times per year, so the nursing educators can work together to share best practices with students.

13. How will you assess the success of your professional development activities? What information will you collect to make this judgment?

Nursing educators will be required to submit a written report after attending any professional growth activity, which details what was learned and how that learning will improve the program and student learning. Student evaluations will also be used to assess the effect of the training on instructional practice and program quality.

Budget

14. What is the average hourly cost of teacher time as represented in Item 12 above? \$40
15. How many hours of teacher time are represented in Item 12 above?
4 teachers X 7 hours X two observations plus four teachers X 7 hours X 3 days X two conferences = 224 hours
16. Amount requested: 1,500
17. Description/source of matching funds (value of match should equal amount requested):
Matching funds will be provided through general adult education ADA (average daily attendance) funds.